

# Medina Message

A Newsletter for the City of Medina

www.ci.medina.mn.us

Spring 2003

## Council Appoints New City Administrator



The Medina City Council has appointed Chad M. Adams as their new City Administrator. Adams began his duties and has been working at City Hall since the beginning of January.

Adams reports directly to the City Council and key responsibilities include managing day-to-day operations, including finances and departments. Adams has also assumed Clerk duties, prepares information for Council meetings, and oversees special projects as directed.

A native of Janesville, Minnesota, Adams graduated from Southwest State University in Marshall, MN with a Bachelor degree's in History and Political Science. He also received a Master of Public Policy from the University of Northern Iowa in Cedar Falls, IA, and has previous experience as a City Administrator in Onawa, Iowa prior to accepting the position in Medina.

Adams, his wife, and newborn baby daughter, reside in Rockford.

\* City Clean Up Day Information Enclosed \*

2052 County Road 24, Medina MN 55340



## Clean-Up Day—Saturday, April 26

The City is planning its annual City-Wide Clean-Up Day for Saturday, April 26. The event will begin at 8:00 am and last until 2:00 pm. Please see the inserts inside this newsletter for additional information. If you would like to help, please call Sandie Larson at 763-473-4643.

## Speed Trailer Purchased

The Medina Police Department recently purchased a Kustom Smart Speed trailer to assist in the control of speeding within the City. Speeding and driving complaints are a major concern for Medina citizens. Speeding and traffic have increased as communities around Medina increase in population. The Police Department takes a proactive approach to enforce the speed limits and to follow up on traffic complaints...but problems have continued. With the purchase of the Smart trailer, the Police Department will have one more tool to address the traffic issues.

The trailer displays the speed of on-coming vehicles on a 24-inch electronic board. The speed limit is also posted on the trailer, thus showing a driver the difference in speed. Research has shown that the majority of the driving public does not intentionally speed, they are simply not paying attention.

The trailer also has an onboard computer that records traffic flows and vehicle speeds. Medina Police will be using this information to do target enforcement. The Public Works department will utilize the information to complete traffic studies for roads and for future maintenance and construction planning.

The Speed Trailer will be coming soon to a neighborhood near you.



## Upcoming Events and Activities

4	<b>1st</b>	Tue - City Council Meeting 7:30 pm
4	<b>3rd</b>	Thurs - Recycling Day
4	<b>9th</b>	Wed - Board of Review Meeting 7:00 pm
4	<b>10th</b>	Agriculture Task Force Meeting 6:00 pm
4	<b>15th</b>	Tue - City Council Meeting 7:30 pm
4	<b>16th</b>	Wed - Park Commission Meeting 7:00 pm
4	<b>17th</b>	Thurs - Recycling Day
4	<b>26th</b>	Sat - <u>Clean-Up Day</u> 8:00 am - 2:00 pm

April 2003

4	<b>1st</b>	Thurs - Recycling Day
4	<b>7th</b>	Tue - City Council Meeting 7:30 pm
4	<b>13th</b>	Tue - Planning Commission 7:00 pm
4	<b>15th</b>	Thurs - Recycling Day
4	<b>21st</b>	Wed - Park Commission Meeting 7:00 pm
4	<b>20th</b>	Tue - City Council Meeting 7:30 pm
4	<b>26th</b>	Mon - Memorial Day - <u>City Offices Closed</u>
4	<b>30th</b>	<u>Fri</u> - Recycling Day

May 2003

4	<b>3rd</b>	Tue - City Council Meeting 7:30 pm
4	<b>10th</b>	Tue - Planning Commission 7:00 pm
4	<b>12th</b>	Thurs - Recycling Day
4	<b>17th</b>	Tue - City Council Meeting 7:30 pm
4	<b>18th</b>	Wed - Park Commission Meeting 7:00 pm
4	<b>26th</b>	Thur - Recycling Day

June 2003

b All meetings at City Hall unless otherwise noted  
b Meeting agendas on web site when available



www.ci.medina.mn.us

### City Hall Office Hours

Mon-Fri 8 a.m. - 4:30 p.m.

### Telephone Numbers

City Hall..... 763-473-4643  
Fax ..... 763-473-9359  
Police emergency.....911  
non-emergency .... 763-473-9209

### Official Newspaper

Crow River News  
33 2nd Street NE , Box 280  
Osseo, MN 55369  
Telephone Number: 763-425-3323

### Mayor

Phil Zietlow .....763-473-5263

### City Council

Jim Lane .....763-473-3302  
Carolyn Smith.....612-558-1556  
Randy Brinkman....763-478-3242  
Bruce Workman ...763-478-8806

### City Administrator

Chad M. Adams....763-473-4643

### City Council Meetings

First & third Tuesday of each month at 7:30 p.m.

### Planning Commission

Elizabeth Weir, Chair  
Gerald Brost  
Marilyn Fortin  
Ron Johnson  
Sharon Johnson  
Leonard Leuer  
William Loe  
Dick Picard  
Mary A. Verbick

### Planning Commission Meetings

Second Tuesday of each month at 7:00 p.m.

### Park Commission

Galen Bruer, Chair  
Gerald Dykoff  
Tom Gregor  
Randy Hughes  
Brad Kvanbek  
Robin Reid  
Theresa Richey

### Park Commission Meetings

Third Wednesday of each month at 7:00 p.m.



# Police Department News

## Burning Permits

Several questions have been raised if burning is permitted in Medina. At the present time and since April 1st, the DNR has established a burning ban that includes Hennepin County. The ban is not expected to be lifted until mid-May.

Generally, burning is allowed. However, according to City Code, property owners must first obtain a burning permit. Although this will not protect you from responsibility if the fire gets out of control, it will help you follow the City's burning regulations and give you guidance in conducting a safe burn.

One very important reminder is a burning site cannot be located within 600' of an occupied building, not including the property owner's. Recreational fires are also permitted, however, a permit is still required. A recreational burn permit is issued for a fire that is no larger than 3' x 3' x 3' and is issued for the entire calendar year.

Applications for burning permits can be obtained at the police department or on the City's Web site. If you have any questions, please contact the police department or visit the City Web site at [www.ci.medina.mn.us](http://www.ci.medina.mn.us).

## Bilingual Volunteers Wanted

The Medina Police Department is currently seeking volunteers for interpretation assistance.

The department is experiencing a need to improve communications with many different cultures and languages, particularly in emergency situations. Current court rulings are also requiring interpreters in many criminal investigations.

If you are bilingual and are willing to volunteer, please call the Medina Police Department at 763-473-9209.

## Hey Kids, Bike Season Is Coming!

Spring is here and that means more bicycle activity for kids. Unfortunately, it also means bike accident season. This time of year is notorious for children getting injured, or worse, as a result of bike accidents. According to the National Safety Council, each year 350,000 children in this country are injured in bike-related accidents seriously enough to require a hospital visit, and 250 are fatal.

Many factors contribute to bicycle mishaps, but two of the most common are bicycles that are in an unsafe condition and a failure of the riders to observe common safety rules. These following tips from the National SAFE KIDS Campaign can help:



- ⊗ Always wear a properly fitted helmet. A helmet can reduce your risk of head and brain injury in an accident by over 85%.
- ⊗ Bicycles are vehicles. Learn and obey the rules of the road.
- ⊗ Don't assume motorists can see you, especially at night.
- ⊗ Avoid wearing headphones while riding your bike; they can impair your ability to hear traffic.
- ⊗ Keep your bike properly maintained. Have it checked by a competent mechanic at least once a year.

Let's band together again this year to keep bike accidents to a minimum by attending the annual Medina Bike Rodeo. This fun-filled event will be held **May 31st, 2003, in the parking lot of Holy Name School, 10:00 a.m. until 1:00 p.m.** Check-in no later than noon. We will have bike inspection areas, safety demonstrations, and a number of bike safety related activities to participate in. In addition, we will have food and drinks available, as well as prize giveaways.

So, dust off those bikes, grab those helmets, and let's plan on a fun day of biking. Please fill out the attached registration slip, and return it to the Medina Police Department by **May 9th** so we can get an approximate count of attendees. See you there!

Child's Name: \_\_\_\_\_

Age: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name of School: \_\_\_\_\_

Mail to: Medina Police Department  
Attn: Gary Chaffins  
2052 County Rd. 24  
Medina, MN 55340  
Or Fax to: 763-473-6939

# 2003 Budget

The purpose of this report is to provide a summary of 2003 budget information for the City of Medina citizens. This budget is not complete. The complete budget may be examined at the Medina City Hall, 2052 County Road 24. The City Council approved this budget on December 17, 2002.

Governmental Funds 2002-2003		
	2002 Budget	2003 Budget
<b>Revenues</b>		
Property Taxes	\$ 1,408,347	\$1,450,647
Tax Increments	\$ 60,500	\$ 68,000
Special Assessments	\$ 331,500	\$ 348,500
Licenses & Permits	\$ 290,875	\$ 302,450
<b>Intergovernmental Revenues</b>		
Federal	-	-
State	\$ 556,000	\$ 64,724
County	\$ 21,101	\$ 21,200
Charges for Services	\$ 367,530	\$ 387,750
Fines and Forfeits	\$ 100,000	\$ 103,000
Interest on Investments	\$ 116,957	\$ 123,250
Miscellaneous Revenues	\$ 84,500	\$ 86,000
Transfers from Other Funds	\$ 113,500	\$ -
<b>Total Revenues</b>	<b>\$ 3,450,810</b>	<b>\$2,955,521</b>
<b>Expenditures</b>		
General Government	\$ 594,838	\$ 665,500
Public Safety	\$ 1,071,047	\$1,179,607
Streets & Highways	\$ 429,871	\$ 441,065
Sanitation	\$ 36,362	\$ 37,500
Culture & Recreation	\$ 61,032	\$ 97,755
Miscellaneous Expenditures	\$ 56,300	\$ 113,875
Debt Service Principal	\$ 200,000	\$ 185,000
Interest & Fiscal Charges	\$ 42,170	\$ 32,835
Capital Outlay	\$ 2,090,000	\$ 548,960
Transfers to Other Funds	\$ 117,500	\$ 4,000
<b>Total Expenditures</b>	<b>\$ 4,699,120</b>	<b>\$3,306,097</b>
<b>Excess (deficiency) of Revenues over (under) Expenditures</b>	<b>\$(1,248,310)</b>	<b>\$ (350,576)</b>

Enterprise Funds 2002-2003 Adopted Budgets				
	Water Fund		Sewer Fund	
	2002 Budget	2003 Budget	2002 Budget	2003 Budget
<b>Operating (OP) Revenues</b>				
Charges for Services	\$216,150	\$ 218,850	\$ 224,900	\$ 228,000
<b>Total OP Revenues</b>	<b>\$216,150</b>	<b>\$ 218,850</b>	<b>\$ 224,900</b>	<b>\$ 228,000</b>
<b>Operating Expenditures</b>				
Personnel Services	\$ 55,924	\$ 63,458	\$ 27,817	\$ 40,318
Contractual Services	\$ 13,650	\$ 369,950	\$ 149,725	\$ 167,490
Supplies	\$ 40,400	\$ 52,100	\$ 4,900	\$ 5,000
Materials	\$ 15,000	\$ 28,000	-	-
Heat, Light, and Power	\$ 36,000	\$ 38,000	\$ 4,500	\$ 4,500
Miscellaneous	\$ 33,776	\$ 39,500	\$ 19,108	\$ 28,600
Depreciation	\$ 43,500	\$ 43,500	\$ 38,000	\$ 38,000
<b>Total OP Expenditures</b>	<b>\$238,250</b>	<b>\$ 634,508</b>	<b>\$ 244,050</b>	<b>\$ 283,908</b>
<b>Operating Income (Loss)</b>	<b>\$ (22,100)</b>	<b>\$(415,658)</b>	<b>\$ (19,150)</b>	<b>\$(55,908)</b>
<b>Non-Operating Revenues</b>				
Interest Earnings	\$ 22,100	\$ 22,850	\$ 19,150	\$ 19,800
Transfers from Other Funds	-	\$ 350,000	-	-
<b>Net Income (Loss)</b>	<b>-</b>	<b>\$ (42,808)</b>	<b>-</b>	<b>\$(36,108)</b>

## Impact of Proposed Budget Cuts

As a result of Governor Pawlenty's proposed budget cuts, the City of Medina would lose all of its Local Government Aid (LGA) and Market Value Homestead Credit (MVHC) in 2003 in the amount of \$34,828. Due to the loss of both the LGA and MVHC, no additional funds would be cut from the 2004 budget.

The affects of the cuts on Medina would not be severe in regards to the City's budget (as can be referenced above) and in relativity to the cuts other area communities are experiencing. As an example, by not hiring additional staff to date, but as budgeted for 2003, the City will save more than the cuts proposed.

Other proposals from the Governor and/or legislature, such as restrictions on debt and property tax freezes would have a more significant affect on Medina's budget for 2004 and beyond.

