

EXHIBIT A

City of Medina Fee Schedule

Effective January 1, 2010

Service	Charge	Service	Charge
Administration			
Address labels	\$50.00	3.2 Malt Liquor-off sale	\$50.00
Address list	\$25.00	3.2 Malt Liquor-on sale	\$100.00
Affidavit of filing	\$2.00	Consumption & Display License	\$300
Audit Book copy	\$50.00	Liquor License Investigation (in-state maximum)	\$500.00
Cigarette License (annual)	\$150.00	Liquor License Investigation (out-of-state maximum)	\$10,000.00
City Code Book	Cost plus 10%	Off-sale	\$100.00
Copies--single or double sided (B&W)	\$0.25	On-Sale Class A:>\$20,000 sq. ft.	\$7,500.00
Copies or pictures - color 8 ^{1/2} x11	\$0.50 per page	On-Sale Class B:12,000 - 20,000 sq. ft.	\$6,500.00
Copies - Public Data Request	\$0 if cost is less than \$5	On-Sale Class C: 6,000 - 12,000 sq. ft.	\$5,500.00
Delinquent Charges Assessed	10% administrative fee	On-Sale Class D: < 6,000 sq. ft.	\$4,500.00
DVD/CD/VHS/Audio	\$30.00 per item	On-Sale Sunday	\$200.00
Hall Rental (weekend only)	\$25.00	Public Dance	\$100.00
Mailing Costs of copies/reports	At cost	3.2 Malt Liquor -one day set up	\$25.00
New Resident Listing	\$2.00 plus postage	Temporary 3.2 application fee	\$25.00
Peddler, Solicitor, Transient Merchant Permit	\$25.00 up to \$100.00	Wine License	\$2,000.00
Photographs	\$20.00 + cost of photo		
Recycling Container	No Charge		
Recycling Container Wheel Kit	\$5.00	Park and Rec	
Non Sufficient Funds Check	\$30.00	Independence Beach Parking Permit (residents only)	No Charge
Special Assessment search	\$15.00	Ballfield Use	See Exhibit C
Special Council Meeting request	\$250.00	Shelter Reservation - private/non-profit	Weekday(resident)=\$20;Weekday (non-resident)=\$30; Weekend (resident)=\$25; Weekend(non-resident)=\$50
Special Event Permit Fee	\$25.00	Shelter Reservation - commercial	Weekday(resident)=\$30;Weekday (non-resident)=\$50; Weekend (resident)=\$40; Weekend(non-resident)=\$75
Tax Increment Financing application (minimum)	\$1,500.00 (deposit) plus c.a.c.	Hamel Community Building	See Exhibit B
Voter Certification	\$2.00	Police	
Fire			
Fire False Alarm (first)	No Charge	Accident/Police Report	\$.25/page
Fire False Alarm (second)	\$100.00	Burning Permit (non-resident)	\$15.00
Fire False Alarm (third)	\$150.00	Burning Permit (resident)	No Charge
Fire False Alarm (fourth)	\$200.00	Dog Impounds	\$25.00 at Police office, At Strehler Farm \$50.00 plus \$10.00 each additional calendar day
Fire False Alarm (fifth and thereafter)	\$250.00	Driving Record	\$10.00
Post Fire Inspection	\$40.00 + c.a.c.	Event Security (per officer/per hour)	\$70.00 and \$85.00 on Holidays
		Fingerprinting	\$15.00 up to three cards, \$5.00 each additional
		Fireworks Permit	\$50.00
		Gambling-Investigation for Class A,B,C	\$100.00
		Gambling license-Class A, B, C (annual)	\$50.00
		Gambling license-Class D (raffle)	\$10.00
		Gun Club license (annual)	\$50.00
		Hunting Permit (non-resident)	\$15.00
		Hunting Permit (resident)	\$5.00
		Letter of Conduct	\$15.00
		Police False Alarm (first)	No Charge
		Police False Alarm (second)	\$25.00
		Police False Alarm (third)	\$50.00
		Police False Alarm (fourth)	\$75.00
		Police False Alarm (fifth and thereafter)	\$150.00
		Vehicle Impound/Storage	\$10.00/day + towing fees
* c.a.c. = city accrued costs			

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Service	Charge	Service	Charge
Building Inspection Related		Staff & Consultant Fees	
Building Permits	Based on valuation--1994 Building Fee Schedule	City Attorney	Up to \$220 per hour, per rate schedule
Building Plan Review	65% of building permits	City Engineer	Up to \$207 per hour, per rate schedule
Building - accessory structure	\$100.00 (< 120 sq. ft. not on permanent foundation) or if > 120 sq. ft. = state fee schedule	Prosecuting Attorney	\$118 per hour
Building - building w/o permit violation	Double charge	Planning Consultants	Up to \$160 per hour, per rate schedule
Building - demolition (minimum)	\$100.00 per structure (Resid.)	City Staff - Professional	\$80.00/hour
Building - fence	< 5 ft. (no permit); > 5 ft. = state fee schedule	City Staff - Public Works	\$65.00/hour + Time & half for O.T.
Building - fireplace	\$50.00 per fireplace plus \$0.50 state surcharge	City Staff - Administrative Support	\$60.00/hour + Time & half for O.T.
Building - reroof or re-side residential	\$100.00 plus \$0.50 state surcharge	Staff and consultant time spent on planning applications (or defined as other c.a.c) will be charged to applicant	
Building - residing in existing home while building new, demolition of existing before C/O of new home	\$10,000.00 escrow		
Building - site grading/vegetation established escrow prior to Temp CO	\$10,000.00 escrow		
Building - windows (existing openings)	\$50.00 plus \$0.50 state surcharge		
Building - windows (changing opening)	State fee schedule		
Electrical	\$2.00		
Grading, drainage & erosion control plan (engineer review of submitted plans and building permits)	\$250.00 + c.a.c		
Grading Permit	< 50 cu. yds. = \$50.00 51-100 cu. yds = \$75.00 101-1000 cu. yds = \$200.00 1001+ cu. yds = \$750.00 + financial guarantee of 150% of cost; Violations = c.a.c		
Hardcover Surface Review (ex: sport courts/address monuments, pillars)	\$50.00		
Mechanical	\$50.00 per piece plus \$0.50 state surcharge		
Moving Structure through City Permit	\$100.00 + c.a.c.		
Plumbing	\$50.00 (1-5 fixtures), \$10.00 each additional; plus \$0.50 state surcharge		
Septic (new)	\$250.00		
Septic Repair (drainage fields)	\$125.00		
Holding tank (ex: floor drains)	\$100.00		
Septic Violation Inspection	\$250.00 + c.a.c.		
Sewer Hook-up	\$100.00		
Signs (temporary/portable)	\$50.00		
Sign face replacement-wall or pylon face	\$100.00		
Storm Water Pollution Prevention Program (SWPPP) Review (one acre or more)	\$200		
Underground Tank Removal	\$100.00		
Tree Preservation Plan Review	\$50.00		
Water Hook-up	\$100.00		
Water Heater	\$15.00 plus \$0.50 state surcharge		
* c.a.c. = city accrued costs			

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City of Medina Fee Schedule

Effective January 1, 2010

Service	Charge	Service	Charge
Planning and Zoning		Planning and Zoning	
Agriculture Preserve Application	\$50.00 + c.a.c.	Mixed Use Stage II Plan	\$2000.00 + c.a.c.
Agriculture Preserve Expiration	\$50.00 + c.a.c.	Mixed Use Stage III Plan	\$2000.00 + c.a.c.
Appeal Administrative Decision	\$500.00	Park Dedication Fee (see city code)	Res. = 8% of land value but no < \$3500/unit or > \$8000/unit
Appeal of Wetland Functional Assessment and Value Classification	\$500.00 (deposit) + c.a.c.	Planned Unit Development Concept Plan	\$1000.00 (deposit) + c.a.c.
Appeal of Wetland Corrections Notice	\$500.00 (deposit) + c.a.c.	Planned Unit Development (General Plan)	\$5000.00 (deposit) + c.a.c.
Basin Floodplain Review	\$250.00	Planned Unit Development Final Plan	\$2000.00 (deposit) + c.a.c.
Cartway Easement	\$2000.00 (deposit) + c.a.c.	Rezoning Application (minimum)	\$1000.00 (deposit) + c.a.c.
Comprehensive Plan Amendment	\$2000.00 (deposit) + c.a.c.	Rivervine Floodplain Review	\$1000.00 (deposit) + c.a.c.
Comprehensive Plan Copy	\$100.00	Site Plan Review	\$5000.00 (deposit) + c.a.c.
Concept Plan Review	1000.00	Platted Subdivision Application (min.)	\$5000.00 (deposit) + c.a.c.
Conditional Use Permit application (commercial, minimum)	\$2000.00 (deposit) + c.a.c.	Upland Buffer Vegetation Review/Inspection/Guarantee	150% financial guarantee - See Medina Code Section 828.43 Subd. 8
Conditional Use Permit application (Telecommunications Tower, minimum)	\$2000.00 (deposit) + c.a.c.	Vacation	\$2000.00 (deposit) + c.a.c.
Conditional Use Permit application (residential, minimum)	\$1000.00 (deposit) + c.a.c.	Variance application (minimum)	\$1000.00 (deposit) + c.a.c. for residential \$2000.00 (deposit) + c.a.c. for commercial \$1000.00 (deposit) + c.a.c. for wetland regs.
Conditional Use Permit Annual Review	\$100.00 residential \$250.00 commercial	(L-Use Applic. Sign) Delivery Fee (City delivers sign to site)	\$35.00 \$50.00 (each way)
Development Improvement Financial Guarantee (i.e. Letter of Credit or Cash)	150% amount of estimated improvements	Wetland Delineation Review	\$500.00 (deposit) + c.a.c.
Interim Use Permit	\$2000.00 (deposit) + c.a.c.	Wetland Field Estimate (flagging)	\$250.00
Kennel License	\$500.00 (deposit) + c.a.c.	Wetland Exemption Decision/No Loss	\$300.00
Lot Combination or Split (Survey Subd.)	\$5000.00 (deposit) + c.a.c.	Wetland Replacement Plan	\$500.00 (deposit) + c.a.c.
Maps	11x17 = \$4 17x22 = \$8	Zoning Letter	\$50.00
Mixed Use Stage I Plan	\$2000.00 + c.a.c.		
* Deposits for land use and other applications must include the fee established by this fee schedule ordinance and any unpaid fees from the previous application involving essentially the same property by the same or similar applicant.			
* Deposits for Land Use Applications that require more than two requests or large in scale shall be determined by the City Administrator.			
* Deposits will be returned for land use projects paid in full after final approval, deposits for wetland and grading permits will be returned upon acceptance of work if bills are paid in full.			
* Escrow for building certificate will be returned upon acceptance of project.			
* Land use applications are processed by planning, building, finance, engineering and legal departments and all costs associated with the review shall be billed to the applicant.			
* c.a.c. = city accrued costs			

Exhibit B - Hamel Community Building Fee Schedule 2010

<u>Group</u>	<u>Time Period</u>	<u>Non-Resident</u>	<u>Medina Resident or Business</u>
Medina Public Service Groups	Anytime	N/A	N/A
Approved Medina Civic or Non-profit Groups ■	Anytime	N/A ■	N/A ■
Monday to Friday ◇	All Day	\$150	\$120
Monday to Friday ◇	< 4 Hours	\$75	\$60
Monday to Thursday ◇	< 1.5 Hours	\$35	\$30
Sat. and Sun. Afternoons (7 am to 2 pm) ◇	< 4 Hours	\$75	\$60
Sat. and Sun. Evenings (2 pm to Midnight) ◇	All Day	\$300	\$250
Sat. and Sun. Evenings (2 pm to Midnight) ◇	4 Hour Minimum (\$50/hr)	\$200	\$200
Overnight Events* (10 pm to 8 am)	All Night	\$100	\$75
Alcohol Usage*	All Day	\$50	\$50
◇ Kitchen Service Area and Outdoor Shelter use included in all fees.			
■ Approved Civic or Non-profit Groups or public events can receive one free use per month and any additional will be charged resident's rates			
* in addition to base fee			

<u>Community Building Security Deposit</u> ○	<u>Time Period</u>	<u>Non-Resident</u>	<u>Medina Resident or Business</u>
Medina Public Service Groups - Any Day	Anytime	N/A	N/A
City Approved Medina Civic or Non-profit Groups - Any Day ■	Anytime	\$100	\$100
Any Day	Before 5 pm	\$150	\$150
Any Day	After 5 pm	\$250	\$250
Any Day w/ Alcohol or Dance	Anytime	\$500	\$500
○ This fee is to cover any damage to the facility, extra clean-up, or cancellation of event without 48 hours notice.			
■ This fee is to cover any damage to the facility, extra clean-up, or cancellation of event without 14 days notice.			

EXHIBIT C

FIELD RESERVATION FEE SCHEDULE

Group Designation Description

The following is a description of a group's designation for applicable usage fees:

A - City Events: City sponsored camps, or City-wide recreational programming.

B - Local Youth Athletic Organization:

- A non-profit organization of children from the ages of 4-17yrs of age, and
- An organization with 30% Medina residents on the roster. Residence is to be verified by submitting a copy of the teams' league roster to the City by the organization, or
- An organization that provides a public service in Medina.

C - Non-resident Youth Athletic Associations: A non-profit organization of children from the ages of 4-17 yrs of age.

D - Local Adult Resident: An adult team with 30% Medina residents on the roster. Residence is to be verified by submitting a copy of the teams' league roster to the City by the team.

E - Non-Resident Adult / Corporate Events: A private group/organization whose activities generate monies for the financial enrichments of the members and non-Medina based groups.

Field Usage Fee Table

Facility*	A User	B User	C & D Users	E User	Tournaments**:	
					Youth	Adult
Ball Field**	No Fee	\$5/ game \$10/Day	\$10/game \$30/Day	\$45/3hrs	\$60	\$250
Open Field	No Fee	\$5/game \$20/Day	\$25/game \$40/Day	\$55/3hrs	\$330	\$600
Light Fee:	\$12 / field / hour – this fee will be required if lights are requested					

**Field fees are based on a game (2.5 hrs) or choosing per day (8am-10pm) that allows sole rights to the field for such usages as practices & multiple games.*

***Tournament fees are based on per field per day.*

Security Deposit

\$500.00 Security Deposit for field reservations pertaining to games and/or practices per every Field Reservation Application submitted.

\$800.00 Security Deposit for field reservations pertaining to tournaments per every Field Reservation Application submitted.

\$25 Administration Processing fee will be charged to the Security Deposit for any cancellations or rescheduling of approved reservation submitted within thirty (30) days of the event.

Key Deposit

A \$25 key deposit is required for issued keys to any building reservation on the facilities.

Keys must be returned by 4:30 p.m. of next business day after rental.

Rental Fees for Amenities

Portable Toilets

The City of Medina will determine if Additional Toilets or Special Cleaning need to be scheduled on the day or days that the fields are reserved.

Portable Toilet Fees:

\$60 Additional Units (per unit); \$200 ADA Toilet; \$35 Special Cleaning (per unit)

RESERVATION FEE AND DEPOSIT POLICY

Recreation Field Reservation fees

Recreation Field Reservation fees are the fees required for the direct usage of the fields. This fee includes the field usage fee as well as any fees associated with the requested/required rental of amenities. All fees will be required by the City upon submission of the reservation application.

Refunds of Reservation Fees

Refunds for all Recreation Field Reservation fees are processed on an individual basis with regards to the conditions of the cancellation. All cancellation notices and requests for rescheduling must be submitted in writing. Any cancellations that occur upon the day of the event, the City must receive the cancellation notice by the next business day.

- *REFUND FOR CANCELLATIONS DUE TO WEATHER CONDITIONS.* All cancellations that are due to weather conditions must be verified by the City staff prior to refund. A percent of the Recreation Field Reservation fees may be remitted to the City according to the percent of field used if event is interrupted due to weather conditions and is not rescheduled.
- *NO FEE REFUNDS.* Recreation Field Reservation fee refunds will not be given for cancelled game/practice reservations that are not related to weather conditions less than fourteen (14) days before the event.
- *NO FEE REFUNDS.* Recreation Field Reservation fee refund will not be given for cancelled tournament reservations that are not related to weather conditions less than thirty (30) days before the event.

Recreation Field Reservation Security Deposit

Recreation Field Reservation Security Deposit is required to secure the performance of the field usage and any administration fees connected to cancellations or rescheduling. A security deposit will be required by the City upon submission of the reservation application.

Refunds of Security Deposit

The applicant; having fulfilled the obligations under the field reservation application, City Code Chapter 515, and an after post-event inspection by the Public Works Department, will have their Security Deposit refunded.

- A full security deposit will be remitted to the applicant upon having left no financial obligation to the City and having caused no damage beyond ordinary wear and tear.
- A percent of the security deposit will be remitted to the City pending:
 - 1) any financial obligation to the City,
 - 2) the percent of damages to the facilities beyond the ordinary wear and tear.

Administrative Processing Fee For Rescheduling

An Administrative Processing Fee will be charged in accordance with the City's Fee Schedule to the Security Deposit for the rescheduling an approved field reservation.

Cancellations that need to be rescheduled due to weather conditions are not applicable to the Administrative Processing Fee.